

ALMA MATER STUDIORUM Università di Bologna

Erasmus+ Mobility for Studies a.y. 2025-2026

INFORMATION FOR SELECTED STUDENTS

Department of Legal Studies <u>LLM in Legal Studies (LEGS)</u>

WHERE TO FIND INFORMATION ?

Grant holders can read carefully the *Guide for selected students A.Y. 2025/2026* available on your AlmaRM homepage and read the answers to the FAQ on this page:

<u>https://www.unibo.it/en/study/international-</u> <u>experiences/Studying-abroad/General-information-on-</u> <u>Erasmus/information-for-erasmus-grant-holders</u>

EU, Switzerland and UK

<u>non-EU destinations</u>



PREPARE YOUR DOCUMENTS

1. Documents for Entry

- **<u>EU citizens in the EU</u>**: Identity card (valid for travel)
- If you're selected for an Erasmus+ exchange in the European Economic Area, contact the Embassy or Consulate early to confirm entry requirements and necessary procedures

- <u>Non-EU citizens</u>: Visa/passport/residence permit may be required. Check with the host country's embassy/consulate. You can download the <u>certification attesting that you have been awarded an exchange</u> <u>place</u> directly from AlmaRM, if requested for visa purposes.
- If needed, please renew your **Italian permit** of stay in advance before leaving for your Erasmus destination.



PREPARE YOUR DOCUMENTS

2. <u>Health insurance</u>

- If you are a European citizen, you can use your European health card – EHIC
- Alternatively, please check the rules for accessing the healthcare system in the host country.
- 3. Income and assets documentation/ISEE, if you intend to request the additional MUR contribution

SPECIAL INSTRUCTIONS FOR ALL THE EXCHANGE STUDENTS TOWARDS THE UK

UK is part of Erasmus+ but has different entry rules.

If you are the winner of an exchange place at a university based in the United Kingdom, contact the UK Embassy and/or Consulate well in advance to obtain updated information in relation to the Visa and health insurance requirements.

Official and updated information is available at the following webpage: <u>https://www.gov.uk/check-uk-visa</u>



MINIMUM REQUIREMENTS FOR THE VALIDITY OF THE ERASMUS+ STUDY PROGRAM

- You carry out a physical mobility period of at least **60** consecutive days.
- You obtain the recognition of **at least one academic activity** you successfully passed at the hosting university.
- The mobility period must take place between June 1, 2025, and July 31, 2026.

Failure to meet these requirements will result in:

- Revocation of Erasmus+ student status
- Revocation of the full scholarship amount



DOCUMENTS in ERASMUS STUDIO

- 1. Application procedure
- 2. Learning Agreement (LA)
- 3. Mobility Agreement
- 4. Certificate Of Dates (arrival)
- 5. Transcript of Record (TOR)
- 6. Attendance Certificate (depature)
- 7. Recognition Of Activities

PROCEDURE

NOMINATION - Erasmus+ for Study Mobility Office will inform the partner University that you have been selected for an Erasmus+ mobility starting from 27 March 2025.

APPLICATION - Once your nomination will be sent by our office, normally, you will have to send your application to the hosting university.

You will have to check the procedures, deadlines and specific requirements (language, academic, enrolment, access to courses) of the hosting University well in advance.

LEARNING AGREEMENT APPROVAL

During the mobility, you will carry out academic activities at the hosting University for which you will then request recognition upon your return to Bologna, replacing the activities included in your study plan at UNIBO. These activities must be pre-authorized by UNIBO and the hosting institution through a document called "Learning Agreement" (LA).

BEFORE DEPARTURE

- 1. Mobility Agreement: Sign it and upload it to AlmaRM.
- 2. Application Procedure: Register at the host university.
- **3.** <u>Guide for selected students a.y. 2025/26</u>: Download, read, and refer to it until your return!
- 4. Check the <u>FAQ</u>!!!
- 5. Complete the Learning Agreement (LA) via AlmaRM.
- 6. Renew your UNIBO enrollment for the 2025/2026 academic year.

DURING YOUR STAY ABROAD

- 1. Certificate Of Dates (arrival): Upload it to AlmaRM, signed and stamped by the host university, starting from June 1, 2025, and within one week of arrival. This activates the scholarship payment, day count, and insurance coverage!
- Learning Agreement Modifications: If needed, you can modify your LA <u>once per semester</u> via AlmaRM (check the MANUAL on AlmaRM!).
- **3.** Extension Requests: You can request an extension of your study period within <u>one month before the original end date</u>!
- 4. Attendance Certificate (depature): Before returning, request the Attendance Certificate (depature) signed and stamped by the host university, along with the Transcript of Records (or any certification of completed activities). The actual duration of your mobility will be calculated based on the dates stated on your Certificate of Attendance.



AFTER RETURNING

- **1.** Attendance Certificate (depature): Upload it to AlmaRM as soon as you return, but no later than July 31, 2026.
- **2. Transcript of Record:** Upload your ToR to AlmaRM; it must be validated by the administrative offices.
- **3.** Recognition Of Activities : Submit this document for exams and/or other completed activities by the deadline indicated in the Guide for selected students a.y. 2025/26 (For those planning to graduate: pay attention to the deadlines for meeting graduation requirements!).
- 4. Complete the "Erasmus+ participant report"



Before Departure 1. Mobility Agreement

Follow the instructions on ALMARM:

- 1. Click on "Replace the Mobility Agreement" (sostituisci l'Accordo di Mobilità)
- 2. Then click on "Download Mobility Agreement" (scarica Accordo di Mobilità), on the next page
- 3. Sign the document
- 4. Upload it
- 5. WAIT FOR VALIDATION FROM THE ERASMUS OFFICE

IMPORTANT:

- You must sign and upload the **Mobility Agreement** in order to later upload **the Certificate Of Dates** (arrival).
- Only after the Mobility Agreement is validated you can proceed to enter the start date and upload the Certificate of Dates (arrival).
- If you do not upload the **Certificate of Dates (arrival**), the mobility days counting, insurance coverage, and monthly funding calculation will not begin.



Agreement between UNIBO and the Student regarding the educational activities to be undertaken during the exchange abroad and the UNIBO activities to be recognized upon return.



Before Filling Out Your Learning Agreement (LA) on Alma RM, Please Consult:

- Your Exchange Coordinator: To agree on the correspondence between the courses you plan to take abroad and those at UNIBO that you wish to have recognized upon your return.
- 2. <u>The Incoming Office of the Host University</u>: To gather important information regarding:
 - > The publication of the academic offer for the 2025/2026 academic year
 - Language certification requirements and registration deadlines
 - The minimum and maximum number of ECTS credits that must be included in the LA
 - The official course titles and codes
 - The contact details of the Erasmus Incoming Office at the host university (to be included in the LA)



- When filling in the LA, students are advised to insert
- (1) the **link to the foreign institution's educational offer** (field "Link al course catalogue presso l'ente ospitante") and

(2) possible **notes** - integrations and related CFU amount agreed with the Professor in charge of the exchange in the field "Comunicazioni al docente e/o al Consiglio di Corso di Studi da parte dello studente") of AlmaRM.

• UK: the system used in most of the English universities has the total of their credits equal to twice the ECTS/CFU. Thus, <u>15 UK</u> credits are equal to 7,5 CFU. Students are advised to contact the Incoming student office of the foreign institution for further information.



Make sure that the partner university has enabled the upload of the

ONLINE LEARNING AGREEMENT

by joining the EWP system (ERASMUS WITHOUT PAPER)



If the host university has joined EWP and accepts the Online Learning Agreement (OLA), then:

Once your LA is approved by UNIBO, it will automatically be sent online to the host university for their evaluation and final approval or rejection (if it does not comply with their requirements).



If the Host University Has Not Joined EWP and Does Not Accept the Online Learning Agreement (OLA):

- 1. Download the Learning Agreement (LA) from Alma RM.
- 2. Send it to the host university, requesting their approval and signature.
- 3. Upload the approved/signed LA in the "Esito Learning Agreement" section on Alma RM.



If the Host University Has Not Joined EWP:

In Case of Rejection or Return by the Host University:

- 1. Upload the **rejection/return email** received from the host university in the "**Esito Learning Agreement**" section.
- Submit your Learning Agreement (LA) again without using the section dedicated to modifications (refer to the " Change to the L.A." guide for winners).



WHEN TO SUBMIT THE LEARNING AGREEMENT (LA)

From May \rightarrow For departures in the 1st semester of 2025/2026 by early July, for departures by 15 September 2024

From September/October \rightarrow For departures in the 2nd semester of 2025/2026 BY THE END OF NOVEMBER 2025 FOR DEPARTURES IN EARLY JANUARY 2026,

AS SOON AS THE ACADEMIC OFFER OF THE HOST UNIVERSITY IS AVAILABLE ALMENO 1 MESE PRIMA DELLA PARTENZA



Manuals on Alma RM READ THE MANUALS ON ALMA RM! You will find all the essential information for submitting and modifying your Learning Agreement (LA).





Every document includes an English section.



SUBMISSION OF THE LEARNING AGREEMENT (LA) ON ALMA RM

Choose **the type of activity** you will carry out during your exchange period from those available in your exchange program's academic offer:

- 1. Study
- 2. Thesis If you plan to conduct research for your thesis



LEARNING AGREEMENT (AlmaRM) Some Examples

- Dati generali sul learning agreement		
Data presentazione	28/12/2020 10:26	
Stato	Approvato	
Versione	1.1	
Corso di studi:	9062 - LEGAL STUDIES	
Dipartimento:	DIPARTIMENTO DI SCIENZE GIURIDICHE	
Anno di corso durante lo scambio:	2	
Tipologia di attività da svolgere all'estero:	Studio	
Link al course catalogue presso l'ente ospitante:	https://www.tilburguniversity.edu/education/exchange-programs/courses/	
Dichiaro di acquisire le seguenti competenze linguistiche entro l'inizio del periodo di scambio:	Inglese B2	
Comunicazioni al docente e/o al Consiglio di Corso di Studi da parte dello studente (ATTENZIONE: tali note saranno riportate sul documento ufficiale):		
Dati validazione:	validazione registrata da Giangiacomo D'Angelo in data 30/12/2020 09:33	
Dati approvazione:	approvazione registrata da Emanuele Gaiba in data 07/01/2021 12:40	
Documento di approvazione:	LA - IDDA 1.0.pdf	
Learning Agreement firmato:	Learning Agreement - Mara Idda.pdf II documento è stato validato da Eleonora Miotto in data 01/09/2021	
Le attività formative inserite comportano una variazione al piano di studio presentato?:	No	
- Gruppo di corrispondenza 1		
	A 441-242	
	Auvila estere	Auvita da ficonoscere
 Intellectual property - 6 ECTS 		 74767 - COPYRIGHT LAW - 6 CFU
	ECTS totali: 6	
- Gruppo di corrispondenza 2		
	Attività estere	Attività da riconoscere
 Tax and Technology - 6 ECTS 		 91392 - TAX LAW - 6 CFU
	ECTS totali: 6	
Gruppo di corrispondenza 3		
	Attività estere	Attività da riconoscere
 Administrative law - 6 ECTS 		91377 - ADMINISTRATIVE LAW - 6 CFU
	ECTS totali: 6	



- «Attività estere» (Foreign Activities): Include the code, name, and number of foreign CFU for the courses you plan to take at the host university
- «Attività da riconoscere» (Activities to be recognized): Include the code, name, and number of CFU of the corresponding UNIBO courses, ensuring they match in type, content, and credit value.

Check that the selected foreign courses take place during your exchange semester!



The activities must be **divided into corresponding groups**, homogeneous in terms of subject/scientificdisciplinary sector.

It is very important that <u>the content of the syllabi</u> <u>for the selected courses</u> from the 1st or 2nd year <u>closely matches the corresponding courses at</u> <u>UNIBO.</u>

Otherwise, the Learning Agreement will not be approved.



- As for Laboratories and Seminars, the content of the syllabi should also correspond, although the match does not need to be as strict as for regular course units.
- As for Free Choice Activities, the level of correspondence required is even more flexible compared to other types of learning activities. In this case, simply enter the UNIBO course code and click "Add" (Aggiungi) to include it in your Learning Agreement.

<u>Please do not merge all UNIBO or foreign</u> <u>activities into a single group!</u>

You must divide them into two separate sections:

- ✓ "Attività svolta all'estero" (activities to be carried out abroad) and
- ✓ "Attività da riconoscere" (activities to be recognized at UNIBO).

Each course should be clearly listed under the correct section to ensure proper evaluation and recognition.



LEARNING AGREEMENT (AlmaRM) Some Examples

Gruppo di corrispondenza 1		
	Attività estere	Attività da riconoscere
Advanced European Law (IER4006) - 6 ECTS	ECTS total	85407 - [91369] [INTERNATIONAL AND SUPRANATIONAL LAW (I.C.)]: EU CONSTITUTIONAL LAW - 6 CFU CFU totali: 6 CFU totali: 6
Gruppo di corrispondenza 2		
	Attività estere	Attività da riconoscere
Public International Law (IER4021) - 6 ECTS	ECTS total	91368 - [91369] [INTERNATIONAL AND SUPRANATIONAL LAW (I.C.)]: FOUNDATIONS OF INTERNATIONAL LAW - 6 CFU CFU totali: 6
Gruppo di corrispondenza 3		
	Attività estere	Attività da riconoscere
European Competition Law (IER4009) - 6 ECTS	ECTS total	91413 - EUROPEAN ANTITRUST LAW - 6 CFU CFU totali: 6
Gruppo di corrispondenza 4		
	Attività estere	Attività da riconoscere
Global Tax Policy and Governance (TAX4014) - 6 ECTS	ECTS total	91392 - TAX LAW - 6 CFU CFU totali: 6
Gruppo di corrispondenza 5		
	Attività estere	Attività da riconoscere
Comparative Company Law (PRI4004) - 6 ECTS	ECTS total	94529 - CORPORATE LAW - 6 CFU CFU totali: 6 CFU totali: 6
Cruppo di corrispondonza 6		
The Law of the Economic and Monetary Union (IER4020)	- 6 ECTS	Attività da riconoscere 91417 - FINANCIAL MARKETS LAW - 6 CFU
	ECTS total	: 6 CFU totali: 6



ALIGN YOUR STUDY PLAN WITH THE LEARNING AGREEMENT

If you include UNIBO courses as "Activities to be Recognized" in your Learning Agreement, they must:

✓ Be active for the 2025/2026 academic year, during which you will be on mobility.

✓ Be compatible with your degree program's study plan for
 2025/2026.

✓ Be included in your Study Plan (if not already present).



LEARNING AGREEMENT Recognition of the teaching activities

- It is possible to take abroad all the teaching activities forecast in the study plan of the 2 years master degree programme in "Legal Studies" if there are coherency and consistency between the syllabi;
- The student will have to **submit the syllabi** of the courses founded abroad directly to
- (1) the Professor in charge of the bilateral agreement and
- (2) the Coordinator of the Course (Professor Daniele Senzani) with adequate notice through one single email.

LEARNING AGREEMENT

RECOGNITION OF FREE CHOICE ACTIVITIES

 Regarding the 12 CFU of the <u>free choice activities</u>, students will be able to ask the recognition of <u>any course taken within</u> <u>Departments of Law, Economics, Management and Political</u> <u>Sciences abroad.</u> The activities should be related to the scientific disciplinary sector planned in the programme regulation and the number of credits obtained abroad will be recognised.

RECOGNITION OF OTHER ACTIVITIES:

- Activities such as the LABORATORY and SEMINAR can be taken abroad.
- Those activities will be recognized for one or more activity even without numerical grade ("Pass/Fail" courses, in Italian: "Idoneità").

LEARNING AGREEMENT Recognition of the teaching activities

- **Possible rounding** should be given up to **1 credit (CFU/ECTS)** for each activity.
- In case of teaching activities abroad that are composed by subcourses (Integrated Course, in Italian: C.I.), the student may ask the recognition of one part module and take the other one/ones, once back in Italy. The student will have to check in advance with the Professor and Coordinator regarding the content of the courses.



RECOGNITION OF LANGUAGE COURSES:

- Language courses taken abroad can be recognized within the Free Choice Activities if certified on the official Transcript of Records, on the Erasmus Intensive Language Course (EILC) certificate, or on a certificate issued by the partner University stating the correspondent hours and the number of credits.
- Only language courses taken in the official language(s) of the country or the language of the teaching activities will be taken into consideration for the recognition.

THESIS RESEARCH ABROAD

It is possible to conduct research for thesis preparation if it is included in the exchange program offer. You must agree with your UNIBO supervisor on the research to be carried out and find a faculty member at the host university who is willing to provide a statement confirming the completion of this activity.



RECOGNITION OF THE THESIS ABROAD FOR PREPARATION OF FINAL EXAMINATION

If you are going abroad to work on your thesis, you can choose one of the following options in your Learning Agreement, depending on the **length of your stay abroad**:

•B6112 – Final Examination Study Period Abroad – 12 CFU

•B6111 – Final Examination Study Period Abroad – 6 CFU

5 - FINAL EXAMINATION (24 CFU)

		PERIOD ?	CFU ?
60750	Final Examination	1	24
86300	Final Examination	1	18
86298	Final Examination	1	6
84549	Internship For Preparation For The Final Examination	1	6
99691	Internship for Preparation for the Final Examination	2	18
99692	Final Examination	2	12
99690	Internship for Preparation for the Final Examination	2	12
B6112	Final Examination Study Period Abroad - 12 Cfu	2	12
B6111	Final Examination Study Period Abroad - 6 Cfu	2	6



LEARNING AGREEMENT

- **Recognition of the teaching activities**
- After you have selected your courses and added them to your Learning Agreement in AlmaRM, you need to take a screenshot of the "Attività da riconoscere" table, which includes both:
 - "Attività svolta all'estero" (activities to be carried out abroad) and
 - ✓ "Attività da riconoscere" (activities to be recognized at UNIBO).
- Then, please send an email to Professor Daniele Senzani, enclosing this screenshot, in order to receive confirmation that the selected courses correspond to each other and are acceptable for recognition.
- Once you receive his confirmation, you can proceed with submitting the Learning Agreement.

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SAVING AND SUBMITTING THE LEARNING AGREEMENT (LA)

Save as Draft (**Salva provvisorio)**: The LA is saved in draft mode. You can complete, modify, or update it later.

<u>Submit the Learning Agreement (Presenta il Learning Agreement)</u> This is the final submission! The LA will be sent to the relevant professor for validation. Once submitted, it can no longer be changed. The process will not advance until you submit the LA definitively.

Cancel (Annulla): No saving will occur, and any work done will be lost.



WHILE ABROAD: MODIFICATIONS TO THE LEARNING AGREEMENT

- Only one modification per semester is allowed (a total of 2 modifications per year).
- You can submit the modification on Alma RM if you have already arrived at the host university and within five weeks of the start of activities at the host university.
- Modification requests will be evaluated by the exchange coordinator and/or degree program coordinator within two weeks of submission.



Duration of Stay

- 1. Minimum stay: 60 days
- 2. Maximum stay: 12 months
- The mobility must take place between 01/06/2025 and 31/07/2026.

To maintain your scholarship and Erasmus status:

- 1. The minimum in-person stay is 60 days.
- 2. You must complete at least one academic activity during your stay.



Timing of the payment

You will receive the payment of the scholarship for your Erasmus+ mobility for the academic year 2025/26 only starting from the **end of September 2025**, once you will declare the start of your mobility.

To declare the start of the mobility you will have to **upload your certificate of arrival**, completed and signed by the hosting university within certain deadlines.



IN CASE OF WITHDRAWAL

If you decide to cancel your exchange after the acceptance, you will have to formalize it via AlmaRM: go to the **OUTBOUND MOBILITY** detail, make sure to select the tab relating to the correct mobility (if you have more than one) and <u>click on the</u> <u>"Rinuncia" button</u>.

Withdrawals registered by 30 June 2025 will allow the offices to offer the exchange place to next candidates in the ranking, if any.

PLEASE NOTE! The withdrawal is a permanent action. In case you formalise your withdrawal onto AlmaRM, your status cannot be reverted anymore.



Request for Extension of Exchange Period

- 1. Fill out the form "REQUEST FOR EXTENSION" on Alma RM.
- 2. Have the form signed by the partner university.
- 3. Upload the signed form back to Alma RM.

*Before applying for extension, an informal agreement with the UNIBO academic coordinator is highly recommended

DEADLINE: the extension should be requested up to one month prior to the mobility end date initially planned at the time of leaving.



Request for Reduction or Semester Change

Requests for Reduction:

- If you are already on mobility, it is sufficient to return and upload the certificate of the end of the period.
- If you have not yet departed, you must notify the partner university and the Erasmus office at <u>erasmus@unibo.it</u>.

Semester Change:

- Request approval (nulla osta) from the partner university.
- Once obtained, communicate the approval to the Erasmus office at <u>erasmus@unibo.it</u>.

Attendance Certificate (depature)

- At the end of the mobility period, before leaving the host institution, you must request a **final attendance certificate** that states the official and actual end date of your mobility period.
- You can use the form downloadable from AlmaRM, under the "ATTENDANCE COMMUNICATION" section, or another form on the partner university's letterhead that has been duly completed and signed. The return certificate must be uploaded to AlmaRM in pdf format. <u>DEADLINE: within 15 DAYS of</u> <u>the mobility period end date.</u>
- Please bear in mind that the **minimum duration allowed is 60 days** of physical mobility.
- Eventual virtual mobility periods won't concur to the 60 days requested by the Erasmus+ program to make your mobility eligible for funding.
- The grant amount is calculated according to the dates certified for the physical mobility by the host university as stated on the final attendance certificate. You are responsible for checking these dates before uploading the document to AlmaRM. No subsequent changes and/or corrections to this document will be allowed.



TRANSCRIPT OF RECORDS (TOR)

- At the end of your exchange period, you must obtain information from the international relations offices of the host university about the Transcript of Records (a certificate stating the learning activities completed by you, together with the related credits and grades). The ToR is needed to obtain recognition of the activities you have successfully completed.
- Many host universities send the ToR directly to students, or to the International Relations Offices of UNIBO, after a few weeks. In the latter case, you will be informed by email. In both cases, you are responsible for requesting the issue of the ToR to avoid delays in the recognition of your credits.
- The hosting University should issue **ECTS table and grading scale** together with your ToR; if not, we suggest you to ask for them. Those tools, in fact, can be very useful to the relevant UNIBO coordinator during the grade conversion process.



THESIS PREPARATION CERTIFICATE

 If you have completed thesis preparation and this activity is not listed in the Transcript of Records (ToR), you must obtain a signed statement from the responsible professor at the host university.

• Then, upload the signed statement together with the ToR in a single PDF on Alma RM.



REQUEST FOR RECOGNITION (RR)

- Submit the RR for the activities completed abroad on Alma RM.
- Only include the activities listed in the Transcript of Records (ToR) with the corresponding ECTS and grades issued by the host university.
- Submit the RR well in advance of the graduation requirements deadline.
- <u>The RR submission deadline will be published in the</u> <u>2025/2026 Winners' Guide.</u>



REQUEST FOR RECOGNITION (RR)

"Yes, to be recognized «(sì, da riconoscere): For exams taken abroad and certified in the Transcript of Records (ToR), for which you are requesting recognition.

"Yes, not to be recognized"(sì, da non riconoscere): For exams taken abroad and certified in the ToR, but which you do not wish to be recognized (e.g., because you received a low grade).





AFTER SUBMITTING THE RR

Exchange Coordinator:

Resends the request for modification (if needed). Converts the foreign grades to the 30-point scale. Validates the recognition.

Resends the request for modification (if needed)

Degree Program Coordinator :

Approves



ERGO SCHOLARSHIP STUDENTS

- ERGO Deadline: August 10°
- Upload your ToR and RR as soon as possible
- Inform the office that you are ERGO scholarship holders

Don't worry if you don't see all the ECTS uploaded in your career by 10.08.2025 – you can still participate in the ERGO scholarship.

ONLINE LINGUISTIC SUPPORT (OLS)

- The Erasmus+ programme offers On-line Linguistic Support (OLS) to Erasmus+ students. This enables them to assess their language skills both <u>before and after the</u> <u>mobility period</u> and, if appropriate, take an on-line language course during the Erasmus period, in one of the following languages: English, French, German, Spanish, Dutch, Portuguese, Bulgarian, Czech, Danish, Greek, Croatian, Hungarian, Polish, Romanian, Slovak, Finnish, or Swedish.
- How does it work? OLS participation is compulsory for all students selected to participate in the Erasmus+ programme.
- The Erasmus office of the University of Bologna allocates the digital licenses through the OLS official IT tool between the end of <u>June and the end of July</u>.
- If your pre-departure assessment test level is less than B2, you will automatically receive a licence to take an online language course that, unlike the test, is not compulsory. If your assessment test level is B2 or higher, the system will not automatically assign you a licence, but you can still request one from the mobility office. In this case, you can request a course in either the language of the test or the language of the destination country (if available in OLS). Students who obtain C2 level at the first assessment test do NOT have to take the second assessment.
- Useful information on the UNIBO Portal: <u>https://www.unibo.it/en/international/Studyingabroad/General-information-on-Erasmus/the-online-linguistic-support-ols/</u>



COMMUNICATIONS

REMINDER:

All communications will be sent exclusively to your institutional email:

Nome.cognome@studio.unibo.it

Make sure to monitor your inbox!



CONTACTS

ERASMUS+ MOBILITY FOR STUDY

Via Filippo Re 4 - 40126 Bologna

E-mail: erasmus@unibo.it

Telephone Help Desk

Tel.: +39 051 20 99357- 99837- 99350 - 88477 -82023 – 98111 **Opening hours:** Monday to Friday: 9:30 am - 12:00 am Tuesday and Thursday: 2:00 pm - 3:00 pm

Virtual Help Desk

How to log on

Opening hours:

Monday and Wednesday: 11:00 am - 12:00 pm Tuesday and Thursday: 3:00 pm- 4:00 pm

INTERNATIONAL MOBILITY OFFICE

Department of Legal Studies Alma Mater Studiorum – University of Bologna

E-mail: mobility.law@unibo.it

Telephone:+39 051 2084092

Telephone Desk

Monday, Wednesday and Friday from 10:00 to 12:00

Virtual Desk

on Teams, by appointment only, to be requested by e-mail or telephone

